

TRADITIONAL TRIBAL BURIAL, INC.
616 Petoskey Street, Suite 202, Petoskey, MI 49770
Regular Meeting Minutes
July 12, 2018
5:30 p.m.

Attendees: Kevin Willis, Chairman; Lisa Flynn, Treasurer; Gwen Teuthorn, Secretary; Netawn Kiogima, Board Member

Absent: Patrick Wemigwase, Vice Chairman

Guests: none

Meeting called to order at 5:40 p.m.

Roll call, quorum met.

Motion made by Secretary Teuthorn and supported by Treasurer Flynn to approve the meeting agenda with additions.

YES – 4 No – 0 Abstained – 0 Absent – 1 (P.Wemigwase)

Motion carried.

Motion made by Treasurer Flynn and supported by Board Member Kiogima to approve the June 14, 2018 Regular Meeting Minutes as presented.

YES – 4 No – 0 Abstained – 0 Absent – 1 (P.Wemigwase)

Motion carried.

Motion made by Secretary Teuthorn and supported by Treasurer Flynn to approve payment to Rehmann Robson for completing the Traditional Tribal Burial, Inc. FY2017 Audit, not to exceed \$3,500.00.

YES – 4 No – 0 Abstained – 0 Absent – 1 (P.Wemigwase)

Motion carried.

Motion made by Secretary Teuthorn and supported by Chairman Willis to approve payment to Van Treese & Associates for utilities for Suite 202 office space from Invoice dated 7/11/18, not to exceed \$319.24.

YES – 4 No – 0 Abstained – 0 Absent – 1 (P.Wemigwase)

Motion carried.

Motion made by Board Member Kiogima and supported by Treasurer Flynn to reimburse Gwen Teuthorn for having Suite 202 keys made for Board members, not to exceed \$9.51.

YES – 3 No – 0 Abstained – 1 (G.Teuthorn) Absent – 1 (P.Wemigwase)

Motion carried.

Motion made by Secretary Teuthorn and supported by Board Member Kiogima to approve payment to Dan Berg for tilling and planting seed on the Murray Road cemetery parcel, not to exceed \$500.00.

YES – 4 No – 0 Abstained – 0 Absent – 1 (P.Wemigwase)

Motion carried.

Motion made by Board Member Kiogima and supported by Secretary Teuthorn to approve stipend and mileage for Board members to present the TTBI 2nd Quarter Report to Tribal Council on July 28, 2018.

YES – 4 No – 0 Abstained – 0 Absent – 1 (P.Wemigwase)

Motion carried.

Board Reports

Chairman's Report

- Seed planting at the Murray Road parcel
- Archaeological Resource Protection Act

Motion made by Secretary Teuthorn and supported by Treasurer Flynn to accept the Chairman's report as presented.

YES – 3 No – 0 Abstained – 1 (K.Willis) Absent – 1 (P.Wemigwase)

Motion carried.

Treasurer Report

- Fundraising Raffle – participation
- FY2018 Funding deposit
- Internet/phone service for Office Suite scheduled
- Utility payment

Motion made by Board Member Kiogima and supported by Treasurer Flynn to deposit FY2018 funding donation from the LTBB Tribal Council in the amount of \$23,300.00, by depositing \$20,000.00 into the TTBI Business Checking account, and \$3,300.00 into the TTBI Money Market Account.

YES – 4 No – 0 Abstained – 0 Absent – 1 (P.Wemigwase)

Motion carried.

Motion made by Board member Kiogima and supported by Chairman Willis to accept the Treasurer's Report as presented.

YES – 3 No – 0 Abstained – 1 (L.Flynn) Absent – 1 (P.Wemigwase)

Motion carried.

Secretary's Report

- Raffle update
- Insurance coverage for Office space, cemeteries
- Office set up and needs
- Environmental Impact Studies
- Cemetery Protection laws

Motion made by Treasurer Flynn and supported by Board member Kiogima to accept the Secretary's Report as presented.

YES – 3 No – 0 Abstained – 1 (G.Teuthorn) Absent – 1 (P.Wemigwase)

Motion carried.

Old Business

- Grave markers

7:33 p.m. Public comment open.

7:34 p.m. Public comment closed.

Motion made by Treasurer Flynn and supported by Secretary Gasco to adjourn the meeting at 7:35 p.m.

YES – 4

No – 0

Abstained – 0

Absent – 1 (P.Wemigwase)

Motion carried.

These Meeting Minutes were approved at the TTBI Regular Meeting on September 5, 2018.



Gwendolyn Teuthorn, Board Secretary

9/5/18
Date